

Sample aspects for the service industry (primarily office type setting)

#	Aspect	Impact
1	Use of paper and paper products (office paper, cardboard, cardstock, catalogues, mailings, etc.)	Depletion of natural resources
2	Disposal of paper and paper products, including shredded paper records	(i) Accumulation in landfill (ii) Recycled (indirect impacts depend on processes used by recycler)
3	Use of electricity (lights, computers, air conditioning, etc.)	Depletion of natural resources
4	Use of water (washrooms, watering lawns)	Depletion of natural resources
5	Use of natural gas (heating)	Depletion of natural resources
6	Disposal of ink cartridges from printers, fax machines and photocopiers.	(i) Accumulation in landfill (ii) Recycled (indirect impacts depend on process use by recycler)
7	Misc. office waste (food waste, paper towels, misc.)	Accumulation in landfill
8	Air emissions from vehicles used for sales calls, visiting clients, working at remote sites etc.	Contamination of air, contribution to ground level ozone
9	Waste from maintenance of company vehicles (dirty oil filters, used oil, air filters, etc.)	Indirect disposal through garage who performs maintenance
10	Storm water runoff from parking lots	Potential contamination from cars leaking
11	Sanitary sewage	Indirect impact depends on methods used by treatment plant to treat waste.
12	Potential release of refrigerants (from air conditioning units, vending machines, etc.)	Contamination of air, depletion of stratospheric ozone
13	Smoke resulting from fire	Contamination of air
14	Chemicals used for landscaping (herbicides, pesticides, fertilizers)	Potential contamination of soil, ground water, surface water through runoff
15	Disposal of fluorescent or incandescent light bulbs	(i) Accumulation in landfill (ii) Recycled (indirect impacts depend on processes used by recycler)
16	Disposal of batteries from cell phones, pagers, handheld computers.	(i) Accumulation in landfill (ii) Recycled (indirect impacts depend on processes used by recycler)
17	Disposal of obsolete computers and office equipment	(i) Accumulation in landfill (iii) Recycled (indirect impacts depend on processes used by recycler)
18	Cleaning chemicals (potentially toxic)	May contaminate water, air